

Question	Refer to Question(s)	Requirements	Score	Specify Letter of Deficiency
1. Demonstrated Community Need & Impact To what extent is the community need defined? Is the program purpose and long-term impact in line with the defined need? Do the eligibility requirements and waiting list status demonstrate the capacity to meet to the defined need?	Four Five Ten Eleven	A: The community need was well-defined through relevant data with credible sources cited. B: The program services are available to all Chatham residents in need. C: The program's eligibility requirements, service frequency/duration and waiting list do not impair access to service.		
2. Demonstrated Ability to Achieve Results Has the applicant provided sufficient information to demonstrate that the number of clients projected to meet the performance indicator will be attained?	Seven Mid-Year and Year-End Reports	A: The explanation for the number of clients who will reach the performance indicator is thorough and the projection is attainable. B: It is also based on past results or established best practices. If it's based on something else, it is identified and credible. C: <u>Previously Funded Program:</u> The program achieved all of it's objectives submitted in the last two years of United Way funding applications, as demonstrated by the Mid-Year and Year-End Reports. <u>Not Previously Funded Program:</u> The applicant reports past achievement of the program's objectives, including number-served projections.		
3. Funding Request Justified How does the projected number of clients compare to the number in need? Is the program expense in line with the projected number to be served?	Four Fourteen Fifteen Sixteen Seventeen	A: When the number served listed in question 16 is compared to the number in need listed in question 4, it is clear that the program is making an impact. B: The applicant has demonstrated that the requested funding is proportionate to the number projected to be served. C: The applicant has explained any reduction in the number served (or lack of increase), explained any expense increases in the program budget, any lack of other revenue sources and justified their United Way funding request.		
4. Components of the Plan of Action to Achieve Performance Indicator To what extent does the Plan of Action to achieve selected performance indicator meet requirements?	Eight	A: The applicant has included action steps that are specific and measurable. B: All action steps include a timeline, as well as a projected number served. C: All action steps include a description of intended results.		

Question	Refer to Question(s)	Requirements	Score	Specify Letter of Deficiency
5. Program Budget To what extent does the program budget meet requirements?	Fourteen Fifteen Thirteen	A: Funding request is not more than 50% of the total program budget and there are at least three other funding sources. B: All revenue and expense items are clearly identified and the budget is balanced. C: All expenses listed in the allocation budget are directly tied to essential components of service delivery.		
6. Plan of Action to Achieve Performance Indicator How likely is it that the Program's "Plan of Action" will result in the successful achievement of the selected performance indicator?	Eight	A: The action steps are appropriate and the most effective way to achieve the selected performance indicator selected in Question 6. B: The intended result of each action step is directly tied to achieving the selected performance indicator. C: The applicant has provided a persuasive, valid and sound explanation that demonstrates the submitted action steps will accomplish the selected performance indicator.		
7. Effectiveness of Services When Compared to Similar Services To what extent does this program avoid pure duplication and has developed components so that their service is unique and more effective than similar services?	Eighteen	A. The applicant has described how the program's services are unique when compared to similar programs. The comparison is relevant and persuasive. B. The description also includes concrete program components that have been demonstrated to be more effective than similar programs. C. Program staff works with the staff of other programs providing similar services in a symbiotic partnership to more effectively meet the need in Chatham County.		
8. Program Evaluation and Improvement Implementation Does the program include annual evaluation and improvement implementation processes to enhance service quality and delivery?	Twelve	A: The program has an established annual evaluation process. B: It has also demonstrated a history of implementing improvements. C: The applicant provided sufficient documentation that the program's quality and service delivery have been improved through the implementation of program changes.		
9. Sufficient Use of Evidence-Informed Model To what extent does this program follow an evidence-informed model for designing services and achieving the selected United Way goal (question 6)?	Nine	A: The program is based on an evidence-informed model, research-based approach or best practice. B: The applicant has cited demonstrated results from the evidence-informed model, research-based approach or best practice they are using as a basis for this program. C: The applicant has explained how they have tailored the evidence-informed model, research-based approach or best practice to meet the needs of chatham to the extent that similar results can be expected.		
If you have any input you feel is imperative to the funding decision, please enter it here:				